



ARMED FORCES OF THE PHILIPPINES PROCUREMENT SERVICE
PHILIPPINE NAVY PROCUREMENT CENTER
Naval Station Jose Francisco, Fort Bonifacio, Taguig City

NOTICE TO PROCEED

Mr. Erwin C. Manarpiis
Authorized Representative
Otus Copy Systems Inc.
10th Floor MG Tower, 75 Shaw Blvd.,
Mandaluyong City

Dear Mr. Manarpiis;

The Philippine Navy wishes to convey its congratulations to **Otus Copy Systems Inc.** as the winning bidder for the project, **Rental Services of Photocopying Machine for use of HPN Offices** under Contract Nr. (PNPC-PB-SVC-02-002-24-HPN).

Upon receipt, this letter hereby notifies **Otus Copy Systems Inc.** to commence the **Rental Services of Photocopying Machine for use of HPN Offices** in accordance with the attached General & Special Conditions and Specifications of the Contract Agreement.

In this regard, please confer with the Philippine Navy Procurement Center at Naval Station Jose Francisco, Fort Bonifacio, Taguig City for the execution of the Contract Agreement.

The Command looks forward to your full support and cooperation in the accomplishment of this project.

Very truly yours,

ARCHIBALD DINO C DELFIN
CAPT PN(MNSA)
Commanding Officer

Acceptance of Notice:

MICHELLE T. FELIPE
(Printed Name/Position)

April 03, 2024
(Date)

(Signature)